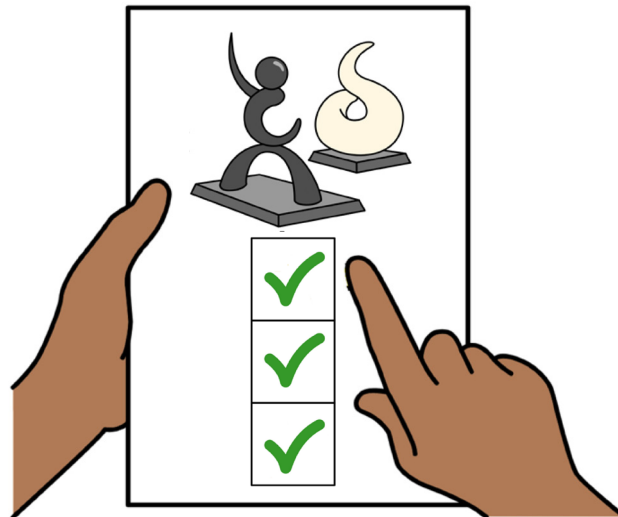


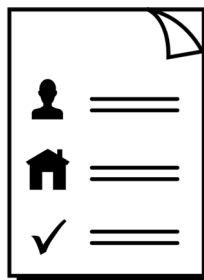


Australian Government



How to be a peer assessor for Creative Australia

Information about how to apply



Easy Read

About this booklet



This booklet is from Creative Australia.

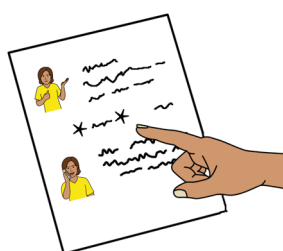
We are an Australian Government organisation that supports the arts.



This booklet is written in a way that is easy to understand.



You can read more information about this topic on our [Become an assessor web page](https://www.creative.gov.au/investment-and-development/assessment/become-an-assessor)
<https://www.creative.gov.au/investment-and-development/assessment/become-an-assessor>



We add a star before and after ***hard words***. Then we explain what the words mean.



You can ask someone to help you read and understand this booklet.



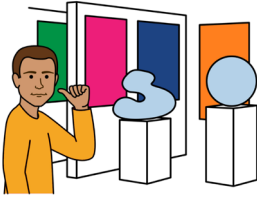
Contact information is at the end of this booklet.

About ***peer assessors***



Peer assessors are people who

- have worked in the arts or are artists



- know a lot about the arts



- can help us make decisions about ***grants***
 - grants means money for an art project.

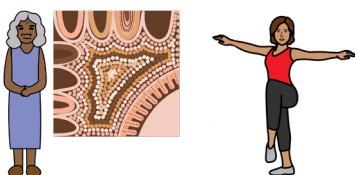


We get a lot of people who ask for grants for different areas of art.



Peer assessors get put into groups called ***panels***.

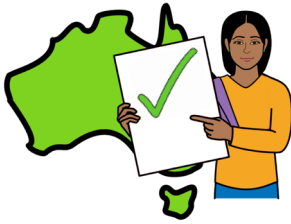
Panels are groups with experience in an area of art.



There are 10 different panels for each area of art.

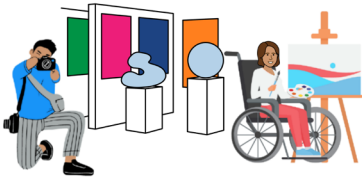
For example, First Nations art, dance or theatre.

Who can be a peer assessor?



To be a peer assessor you must

- be Australian or have a government letter that says you can live and work in Australia

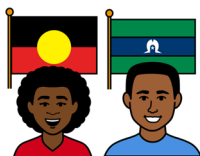


- be an artist or creative worker or work in an arts organisation



- know a lot about one or more areas of the arts.

We want peer assessors from different groups.



For example

- First Nations people



- deaf people or people with disability



- people from regional and remote areas.

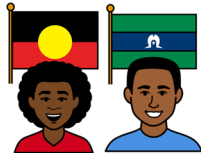


We also want peer assessors who are

- younger people and older people

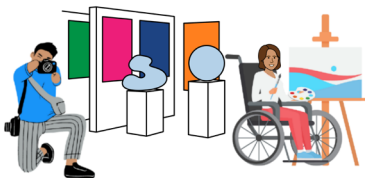


- people from different cultures who might speak languages other than English.



We need peer assessors for each assessment panel including

- First Nations



- Arts and Disability

- Community Arts and Cultural Development



- Dance

- Emerging and Experimental Arts.



Other assessment panels include

- Literature

- Multi-Art Form



- Music



- Theatre



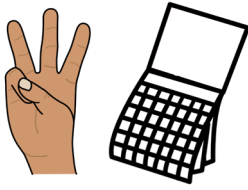
- Visual Arts.

We also need assessors for government programs.

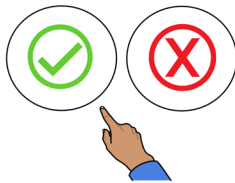


For example, programs that support touring to remote places.

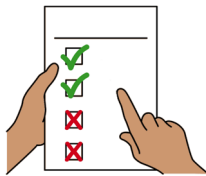
What a peer assessor does



Your job as a peer assessor goes for 3 years.



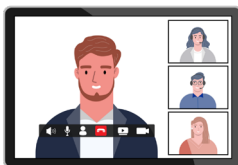
We will invite you to join a panel to ***assess*** grant applications.



Assess means you read applications and decide if each one meets the rules of the grant.



You can choose to join the panel each time you get asked.



You go to assessment meetings online.



You will have time to read and think about the applications.



You are paid for the number of applications you assess and for the meetings you go to.



We have ***Assessment Officers*** to support peer assessors to do their job.



Assessment Officers can help you understand what to do when you assess an application.



We can support you with

- Auslan interpreters
- ***captioning***
 - captioning means words and actions as text



Welcome to the meeting



- a support person or carer at the assessment meeting with you.



We can also give support for

- childcare
- cultural practices
- internet access.



How to be a peer assessor



You must apply to be a peer assessor.



You must be ***registered*** to apply.

Registered means you have login details for our online application page.



You can register and apply on our

[Application Management web page](https://www.australiacouncil.fluxx.io/user_sessions/new)

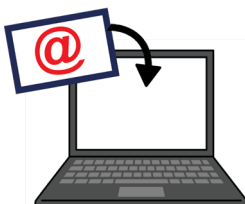
https://www.australiacouncil.fluxx.io/user_sessions/new



You must apply by **Tuesday 6 August 2024**.

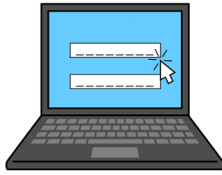


If you have questions about how to apply you can email an Assessment Officer.

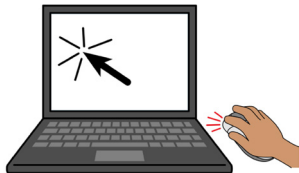


Email assessment@creative.gov.au

How to apply

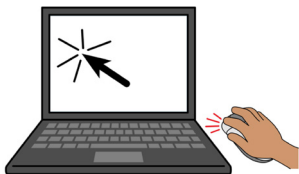


Log in to our online application page.



Select **Apply for a grant**.

You can find this on the left side of the screen.



There is a list of opportunities.

Select **Apply to be a Creative Australia peer**.



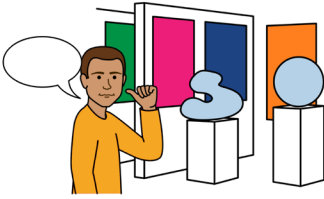
You will need to answer some questions to make sure

- you have read the information about being a peer assessor



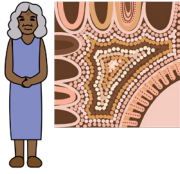
- we can contact your ***referee***.

A referee is someone who can give information about your experience.



We might also ask questions about

- the art that you know most about



- the artwork you have done



- your support or access needs.



You can choose up to 3 panels to be part of.

What happens after you apply



We email you to let you know we have your application.

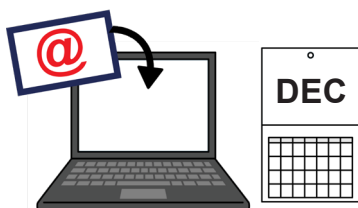


We look at the applications and think about the different people who apply.



We choose people to be peer assessors who have the best skills and knowledge for each panel.

You might **not** be picked to be an assessor.



We will email our decision to you by December 2024.



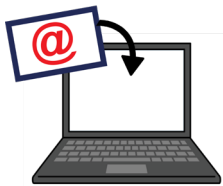
More information



For more information contact Creative Australia.



Call 1800 226 912



Email assessment@creative.gov.au



Website [Creative Australia contact us page](https://www.creative.gov.au/about-us/contact-us)

<https://www.creative.gov.au/about-us/contact-us>

Help to speak and listen



If you need help to speak or listen, the National Relay Service can help you make a call.

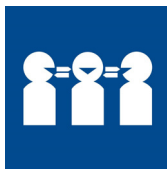
Call 1800 555 660



Website [NRS Helpdesk](https://www.accesshub.gov.au/about-the-nrs/nrs-helpdesk)

<https://www.accesshub.gov.au/about-the-nrs/nrs-helpdesk>

Help in your language



If you need help with other languages, contact the Translating and Interpreting Service.



Call 131 450



Website [TIS National](https://www.tisnational.gov.au)

<https://www.tisnational.gov.au>



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Creative Australia proudly acknowledges all First Nations peoples and their rich culture of the country we now call Australia. We pay respect to Elders past and present. We acknowledge First Nations peoples as Australia's First Peoples and as the Traditional Custodians of the lands and waters on which we live.

We recognise and value the ongoing contribution of First Nations peoples and communities to Australian life, and how this continuation of 75,000 years of unbroken storytelling enriches us. We embrace the spirit of reconciliation, working towards ensuring an equal voice and the equality of outcomes in all aspects of our society.

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<https://www.easyreadaust.com.au>